

MARCH 7, 2012

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Chief Perrone led all present with salute to the Flag. Chairman Hogan read the Sunshine Statement – Notice of the time, date, location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District. Mr. Spevak was asked to take Roll Call- Kirkland, Warshany, Flannery, Hogan & Spevak were present. Sign in sheet was on table for attendance. Others in attendance were: Petrics, Larson, Perrone, Marini, Sorscher, Sacks, Auletta, Hall & Tom Kirkland. Mr. Youssouf was excused.

Chairman Hogan handled the swearing in of Timothy Kirkland & Joseph Spevak, that got re-elected to a 3 year term for each, on Feb. 18th. Everyone congratulated them both. Chairman Hogan stated we will now have the election of Officers. Mr. Spevak made a motion that all Officers keep their same positions for the Year 2012 & 2nd by Mr. Kirkland, approved by all.

Chairman.....Richard Hogan
Vice Chairman.....Charles Warshany
Treasurer.....Timothy Kirkland
Secretary.....Joseph Spevak
Vice Secretary.....Patrick Flannery

Chairman Hogan read off the following Resolutions :

1. Resolution- Scheduling of Meeting Dates for the Year 2012
April 4th, May 2nd, June 6th, July 11th, August 1st, Sept 5th, Oct. 3rd, Nov. 7th,
Dec. 5th, Jan. 2nd, Feb. 6th & March 6, 2013. Motion made by Mr. Warshany & 2nd by
Mr. Flannery. Roll Call- Warshany, Flannery, Kirkland, Hogan & Spevak voted YES.
2. Resolution – Designating Official Depository of Fire District Funds for the Year 2012
The Board determined that the Brunswick Bank & Trust is a qualified depository.
Motion made by Mr. Kirkland & 2nd by Mr. Warshany. Roll Call- Kirkland, Warshany,
Flannery, Hogan, & Spevak voted YES.
3. Resolution – Designating Official Newspapers for the Year 2012.
The Newark Star Ledger & the News Transcript are legally recognized newspapers.
Motion made by Mr. Warshany & Mr. Kirkland. Roll Call- Warshany, Kirkland, Hogan,
Flannery, & Spevak voted YES.
4. Resolution – Appointing Ronald C. Petrics C.P.A. District Auditor for Year 2012
Motion made by Mr. Warshany & 2nd by Mr. Kirkland. Roll Call- Warshany, Kirkland,
Flannery, Hogan & Spevak voted YES.
5. Resolution – Appointing John Marini Fire District Administrator for the Year 2012.
On a part time basis is hereby fixed at \$ 14,737.00 per annum for Services rendered.
Motion made by Mr. Warshany & 2nd by Mr. Kirkland. Roll call – Warshany, Kirkland,
Flannery, Hogan & Spevak voted YES.
6. Resolution – Appointing Katherine A. Larson Board Bookkeeper. For the Year 2012.
The rate of compensation is hereby established at \$ 17,365.00 per annum. Motion was
made by Mr. Kirkland & 2nd by Mr. Flannery. Roll Call – Kirkland, Flannery, Warshany,
Hogan & Spevak voted YES.

7. Resolution- Appointing Officers for the Year 2012 & Fixing Compensation

<u>NAME</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>
Richard Primiano	Engineer	\$ 4,662.00
Stanley Sorscher	Asst Engineer	\$ 4,662.00
Patrick Flannery	Bldg. Maint.	\$ 4,662.00
Adam Keaney	Training Officer	\$ 2,534.00
Peter Hall	I T Officer	\$ 9,681.00

Motion was made by Mr. Warshany & 2nd by Mr. Kirkland. Roll Call – Warshany , Kirkland , Flannery , Hogan & Spevak voted YES.

8. Resolution – Appointing Joseph D. Youssouf, ESQ. Board Attorney for the Year 2012. To provide such Legal Services that may be required, public advertising for Bids. Attendance at meetings & \$500.00 per meeting / agenda , regular or special. All other services : research, litigation , telephone conversations & preparations of Resolutions at \$ 150.00 per hour. Motion made by Mr. Warshany & 2nd by Mr. Flannery. Roll Call- Warshany, Flannery , Kirkland , Hogan ,& Spevak voted YES.

FIRE PROTECTION Agreement with the Board of Fire Comm District #2 & the Manalapan Twp. Fire Co #1 from March 2012 to Feb. 2013 . Fire Services 7 days a week / 24 hours a day....the sum of \$ 109,566.00. Its signed by :

Chairman Hogan & Secretary Spevak representing the Board of Fire Comm
President Auletta & Secretary Tansey representing the MTFC #1

Motion made by Mr. Warshany & 2nd by Mr. Flannery. Roll Call- Warshany, Flannery, Kirkland , Hogan & Spevak voted YES.

FIRE PROTECTION Agreement with the Board of Fire Comm District #2 & the Englishtown Fire Co. from March 2012 to Feb. 2013 Fire Services 7 days a week / 24 hours a daythe sum of \$ 37,975.00. Motion made by Mr. Warshany & 2nd by Mr. Flannery. Roll Call - Warshany, Flannery, Kirkland, Hogan & Spevak voted YES.

Ronald Petrics/ Auditor Agreement was signed by Chairman Hogan & Mr. Petrics
Joseph Youssouf. / Attorney Agreement was signed by Mr. Youssouf , Chairman Hogan, & Mr. Spevak.

Chairman Hogan asked all Fire Comm if they had enough time to review minutes of Feb.1 ,2012 Yes.....Mr. Kirkland stated the word meeting was left out of first sentence. It will be added. Mr. Warshany made a motion to accept minutes & 2nd by Mr. Flannery, approved by all.

CHIEF'S REPORT-

Sta.26-2.....Chief Perrone reported responding to 18 fire calls with 79.53 manhrs

Upcoming Events: Reported by Chief Keaney

1. March 12th.....Fire Co. mtg. at 8pm
2. “ 19th.....Tanker fold da tank drill
3. “ 26th.....Extrication drill
4. April 4th.....Fire Comm mtg. at 8pm

Following items reported by Chief Perrone & his Line Officers

1. Extra nights of Training to be done this year.
2. Lt. Auletta- Radio's are doing good
3. Keaney reported that Firefighters Sacks & Higgins received new gear.
4. Need checkout Fire Co.member spare gear /not regular turnout gear
5. Keaney reported needing to order some misc. items :
Stokes basket harness & purchase of a Wet Vac / cost of \$ 1,687.50
To be brought up under New Business

Sta. 12-1.....Asst. Chief Tom Kirkland reported responding to 10 fire calls with 37.16 manhrs. in 26-2 area & 2 fire calls with 4.43 manhrs. in 26-2 P
Chief Kirkland thanked the Board for the New Fire Protection Contract

TRUCK REPORT- Sorscher

- | | |
|---|------------------|
| 1. 26-2-67.....Lube, oil& filter , check all fluids..... | Englishtown Auto |
| 2. 26-2-77.....Replace marker, reverse , & cab lights bulbs | In House |
| 3. 26-2-78.....Top off Generator primer hydraulic fluid | In House |
| 4. 26-2-80.....Regular annual pump , chassis & generator service | First Priority |
| Reseal Hydraulic fluid site glass w/new hardware | “ “ |
| 5. 26-2-86.....New front axle seals ,flush out front diff. & refill | Freehold Ford |
| w/new grease ,replace steering box & new frt. | “ “ |
| Brake caliper pins | “ “ |
| 6. 26-2-88.....Replaced brake cable..... | Freehold Dodge |
| New wiper blades..... | IN House |
| 7. 26-2-96.....Straighten radiator grille & brackets..... | In House |
| Relocate microphone bracket on dash..... | In House |
| 8. 26-2-99.....New bulbs in overhead light bar & brake lights..... | In House |
| 9. 26-2-95 was returned from New Egypt Fire Co. .Truck was dirty & ½ tank of fuel | |
| 10. Huskie GatorLettering & lights to be done yet . Then training will begin , each driver must get a copy of owners manual to have . | |

ADMINISTRATOR'S REPORT- Marini

1. Mr. Marini thanked the Board for his re-appointment.
2. New cell phone for Mr. Kirkland
3. Mr. Marini stated that Chief Perrone is doing the right thing regarding the Huskie , many problems / accidents with 4 wheelers
4. John Ploskona couldn't make the meeting tonite, maybe at Workshop mtg. thurs, march 22nd , I'll contact everyone.
5. A & A Painting Contractor was paid.
6. Floor tile in upstairs bathroom was completed. Mr. Kirkland stated that molding / touchup must be completed yet.

FIRST AID- Sacks

Chairman Hogan advised Mr. Sacks that there was \$ 12,000.00 appropriated for 2012

IT OFFICER- Hall

Mr. Hall thanked the Board for his re-appointment
Report was given /attached to minutes . Discussion of Web site
Discussed purchase of LapTop

AUDITOR- Petrics

Mr. Petrics thanked the Board for his re-appointment / Audit 2011 items to be gathered up.....Secretary & Treasurer books.

BOOKKEEPER-Larson

1. Tax levy
2. 2012 payment vouchers were signed by Mr.Kirkland this evening

EQUIPMENT- Flannery

Items being purchased by Chief Keaney

PRESIDENT of the Fire Co.- Auletta

1. CPR re-certifications were at Firehouse
2. (6) new signs installed in rear of parking lot /close to Gus's Restaurant

OLD BUSINESS-

No Business

NEW BUSINESS

1. Purchase of 2) Laptops with battery backups Cost of \$ 1,529.00 ea..x 2 = \$3,058.00 . Motion made by Mr. Warshany & 2nd by Mr. Kirkland, approved by all.
2. Purchase of Stokes basket harness , wet vac ,turnout gear cost of \$1,687.50. Motion made by Mr. Warshany & 2nd by Mr. Kirkland, approved by all.
3. Discussion of Baltimore Expo on July 19- 22nd.
4. Lawn Maint. Estimate itemized /fully insured from Spevak Landscape copy attached Motion made by Mr. Kirkland & 2nd by Mr. Warshany, approved by all.
5. Purchase of Premium Plan for Web site cost \$199.00 per month x 12= \$ 2,388.00 per year /copy attached with plan comparison Motion made by Mr. Flannery & 2nd by Mr. Kirkland , approved by all.
6. Purchase New Roof antenna from Whelan Enterprises.....Wired down from roof antenna with jacks for hookup ...material & labor \$1,300.00 Motion made by Mr. Warshany & 2nd by Mr. Flannery, approved by all
7. I Chiefs Expo / Denver, Colo.....Aug.2-6th

Mr. Warshany made a motion to OPEN PUBLIC PORTION at 9:11pm & 2nd by Mr. Flannery, approved by all. NO BUSINESS Mr. Warshany made a motion to CLOSE PUBLIC PORTION at 9:13pm & 2nd by Mr. Flannery, approved by all.

TREASURER'S REPORT- Kirkland

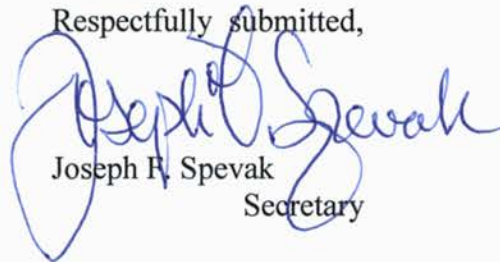
Mr. Flannery made a motion to pay vouchers with the total of \$ 46,370.38 & 2nd by Mr. Warshany, approved by all.

GOOD & WELFARE

Received minutes from the NJ State Assoc. of Fire Districts that was held on Dec. 3,2011 in Hamilton,NJ Next mtg was to be held on March 3,2012 in Piscataway

Since there was no further business Mr. Flannery made a motion for adjournment at 9:20pm & 2nd by Mr. Warshany, approved by all.

Respectfully submitted,



Joseph F. Spevak
Secretary

Quick Sheet – NJ ASSEMBLY, No. 3908

P.L.2011, c.167

What is Assembly Bill No. 3908 of the 214th Legislature?

Assembly Bill No. 3908 was passed & signed into law on January 5th, 2012 (P.L.2011, c.167) which requires all State, regional, and local authorities, boards, and commissions to establish an Internet website and post information related to each entity's mission, finances, meetings, and employees.

What does that mean for fire districts?

This means each district must maintain an Internet presence where information relating to the district's business is made available to members of the public. This can be a website specifically created for the Board, or a webpage shared on the municipality's Internet website.

What information is required?

- A description of the fire district's mission and its responsibilities;
- The annual budget once adopted, for the current and immediately prior fiscal years;
- The budgets of at least 3 consecutive fiscal years;
- The most recent Comprehensive Annual Financial Report or similar financial information;
- The annual audit for the most recent and immediately prior fiscal years;
- The annual audits of at least 3 consecutive fiscal years;
- The fire district's rules, regulations, and official policy statements;
- Notices of meetings of the Board;
- The meeting minutes of each meeting of the Board, including all resolutions;
- The approved minutes of each meeting of the Board for at least 3 consecutive years;
- The name, mailing address, email address, and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the fire district;
- A list of attorneys, advisors, consultants, and any person, firm, business, partnership, corporation, or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the fire district, excluding LOSAP programs.

When does this take effect?

Fire districts are mandated to have their website in place by February 1st, 2013.

This document is not intended to interpret the law. Please consult with your attorney as to the exact requirements as they may relate to your situation.

Plan Comparison

	Premium	Pro	Basic
Registration of district domain name & hosting <small>(eg-www.YourName.com)</small>	✓	✓	✓
Secure file hosting & encrypted backup <small>128-bit SSL standard protection & 256-bit on regular data backup and archival.</small>	✓	✓	✓
Document checklist <small>Prompts user for required files to be uploaded for compliance.</small>	✓	✓	✓
District calendar <small>Editable calendar of district meetings & events.</small>	✓	✓	✓
Unlimited e-mail accounts <small>Available for commissioners and district employees. POP3, IMAP, and web access provided.</small>	✓	✓	✓
Reminder emails <small>Emailed prompts for required documentation on a monthly / quarterly / annual basis.</small>	✓	✓	✓
eDocument archival <small>Unlimited on Premium Plan. Pro Plan includes 5 consecutive years. Basic Plan includes 3 years.</small>	✓	❖	❖
Detailed status reports <small>Document status reports emailed to you upon upload & comprehensive webpage statistics.</small>	✓	✓	✗
Custom-designed interface <small>Available on Premium Plan only. Pro Plan includes user-editable design. Basic Plan is text-only.</small>	✓	❖	✗
Maintenance-Free / Scheduled document compliance <small>Send documents by email, fax, or hand-deliver & we take care of the rest!</small>	✓	✗	✗
	✓ Included ❖ Included, but with restrictions ✗ Not Included		
	\$199/mo.	\$99/mo.	\$59/mo.

**All plans include document conversion to PDF format.*

Basic Plan

With the Basic Plan, your district receives a domain name registered to the Board, setup with email addresses for your commissioners and designees. You also receive a username and password that your designee of choice will utilize to login to upload and update the required information. Reminder emails will be sent once per month to prompt you for the information to remain compliant. Once logged in, your checklist will show any missing information. A district calendar is included in an easily editable format. Your information is stored to cover the 3 consecutive years mandated by law. The Basic design is a generic template-based website which is uneditable.

Pro Plan

With the Pro Plan, you get everything in the Basic Plan plus document archival for up to 5 years, including the mandated documents. You also receive detailed status reports emailed to you upon successful upload of your documents. A breakdown of your visitor statistics and page views are also included in your reports. Your site design includes a custom tailored website with your images & logo.

Premium Plan

The Premium Plan is completely maintenance-free and includes a custom-designed website with photos and artwork. Including all the features of the Basic & Pro Plans, A NetLink representative will contact your district designee on an ongoing monthly basis to request & collect the required information. You can send it by email, fax or hand deliver the information. The information is then uploaded to your website. Confirmation reports are emailed upon posting so you know it's done.



If your district needs further information on the technical requirements regarding Assembly Bill No. 3908, or any technical need, please contact:

Peter Hall
phall@netlink-corp.com
800-698-5852
908-216-1632 cell

Company Information

NetLink is an Information Technology solutions company that currently supports the network and computer needs for fire districts in New Jersey and has been providing network infrastructure support to small – mid-sized companies and local government agencies in the New York / New Jersey / Pennsylvania area since 1996.

We install and maintain data networks including cable runs and workstation setup, server installations, data backup & redundancy protection, and disaster recovery services.

We also provide technical support for computer workstations and mobile data terminals (MDTs) in fire apparatus and vehicles.

1-800-698-5852

Month End Review

One of the Commissioners' laptops is completely non-functional. The Board is advised to replace it as it is no longer supported by the manufacturer and out of warranty.

An additional firewall was purchased for the Board's secondary network which provides additional access for firehouse users to get online while at the firehouse.

The Board is also advised to purchase a UPS for the IT closet on the 2nd Floor. Power outages are affecting the operability of the internet service as the time delay between the generator for the building and the power going out is too great to sustain power for the devices.

The replacement computer for the Board Secretary is scheduled for installation the 3rd week of March.

Respectfully submitted,



Peter Hall
Information Technology Officer

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Product Comparison:

**HP EliteBook 8560p
Notebook PC (ENERGY
STAR)**

**HP EliteBook 8560p
Notebook PC (ENERGY
STAR)**



Product ID:	LJ549UT	XU063UT
Price:	Price: \$1,479.00* \$ As low as \$43/mo. **	Price: \$1,529.00* \$ As low as \$44/mo. **
	Add to Cart »	Add to Cart »
	» Contract Pricing	» Contract Pricing
	» Find a reseller	» Find a reseller

Rating/Review: [Be the first to write a review](#) [Be the first to write a review](#)

Capability:

Specifications:

Operating System	Genuine Windows® 7 Professional 64	Genuine Windows® 7 Professional 64
Processor	Intel® Core™ i7-2640M (2.80 GHz, 4 MB L3 cache)	Intel® Core™ i7-2620M (2.70 GHz, 4 MB L3 cache)
Display	15.6" diagonal LED-backlit HD+ WVA anti-glare (1600 x 900)	15.6" diagonal LED-backlit HD+ WVA anti-glare (1600 x 900)
Battery	6-cell (62 WHr) Li-Ion	6-cell (62 WHr) Li-Ion battery
Wireless	Intel Centrino 802.11a/b/g/n Bluetooth 2.1+EDR	Intel Centrino 802.11a/b/g/n Bluetooth 2.1+EDR
Dimensions w x d x h	14.72 x 9.86 x 1.34 in (37.4 x 25.05 x 3.41 cm)	14.72 x 9.86 x 1.34 in (37.4 x 25.05 x 3.41 cm)
Weight	Starting at 6.01 lb (2.73 kg)	Starting at 6.01 lb (2.73 kg)
Memory	4 GB 1333 MHz DDR3 SDRAM	4 GB 1333 MHz DDR3 SDRAM
Internal drive	500 GB 7200 rpm SATA II	500 GB 7200 rpm SATA II
Graphics	AMD Radeon HD 6470M with 1 GB dedicated DDR3 video memory	AMD Radeon HD 6470M with 1 GB dedicated DDR3 video memory

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Systems may require upgraded and/or separately purchased hardware to take full advantage of Windows 7 functionality. Not all features are available in all editions of Windows 7. See <http://www.microsoft.com/windows/windows-7/> for details.

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3/7/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP SCHEDULING
MEETING DATES FOR THE YEAR 2012**

WHEREAS; The Board of Fire Commissioners, as a political subdivision of the State of New Jersey, is required by N.J.S.A. 10:4-18 to annually publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

WHEREAS; The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that regularly scheduled meetings of the Board will be held on the first Wednesday of each month commencing at 8:00 p.m. at the Manalapan Volunteer Fire Company No.1 Firehouse, Sweetmans Lane Manalapan Township, New Jersey.

BE IT FURTHER RESOLVED that the regular monthly meetings of the Board are hereby scheduled for the following dates: April 4, May 2, June 6, July 11, August 1, September 5, October 3, November 7, December 5, January 2, February 6, and March 6, 2013, which meeting shall serve as the annual reorganization meeting of the Board.

BE IT FURTHER RESOLVED that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: WARSHAWY Seconded by: FLANNERY
Roll Call Vote: WARSHAWY, FLANNERY, KIRKLAND, HOGAN & SPEVAK
Ayes: 5 Nays: 0 Absent: 0 Abstain: 0

Certified to be a true copy of a Resolution adopted the 7th day of MARCH, 2012 by the Board of Fire Commissioners Fire District No.2 Manalapan Township.

Joseph J. Spevak, Clerk

3/7/12

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP DESIGNATING OFFICIAL DEPOSITORY OF FIRE DISTRICT FUNDS FOR THE YEAR 2012

WHEREAS; the Fire District is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

WHEREAS; N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit;" and

WHEREAS; the Board has determined that Brunswick Bank and Trust is a qualified depository that is eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

WHEREAS; it is the opinion of the Board that designating the above identified financial institution as the official depository of fire district funds is convenient, necessary and desirable for the business purposes of the Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that Brunswick Bank and Trust be and the same is hereby designated as the official depository of District funds for the year 2012.

BE IT FURTHER RESOLVED that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

BE IT FURTHER RESOLVED that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: **KIRKLAND**

Seconded by: **WARSHANY**

Roll Call Vote:

Ayes: **5** Nays: **0** Absent: **0** Abstain: **0**
KIRKLAND, WARSHANY, FLANNERY, HOGAN & SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on the **7th** day of **MARCH** 2012.

Joseph Spevak, Clerk

3/7/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP DESIGNATING
OFFICIAL NEWSPAPERS FOR THE YEAR 2012**

WHEREAS; N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

WHEREAS; N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of the annual election, budget referendum and bond referendums as well as public hearings and other periodic events; and

WHEREAS; To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

WHEREAS; The Newark Star Ledger and the News Transcript are legally recognized newspapers having general circulation within Manalapan Township and are the two publications most likely to inform the citizens of pending Board meetings and actions.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the Newark Star Ledger and the News Transcript be and the same are hereby designated the official newspapers of the Board of Fire Commissioners for the year 2012.

BE IT FURTHER RESOLVED that the Clerk of the Board be and the same is hereby directed to publish all required notices in the newspapers specified herein for the year 2012

Moved by: **WARSHANY**

Seconded by: **KIRKLAND**

Roll Call Vote:

Ayes: **5** Nays: **0** Absent: **0** Abstain: **0**
WARSHANY, KIRKLAND, FLANNERY, HOGAN & SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.2 Manalapan Township on the **7th** day of **MARCH** 2012.

Joseph D. Spevak Clerk

3/7/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING
RONALD C. PETRICS C.P.A. DISTRICT AUDITOR FOR 2012**

WHEREAS; the Board of Fire Commissioners is required by law to have an annual report on audit of its financial books and records prepared by a certified public accountant or registered municipal auditor; and

WHEREAS; Ronald C. Petrics is a certified public accountant and registered municipal auditor licensed to practice in the State of New Jersey and is legally qualified to perform the audit report required by the laws of the State of New Jersey; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for professional services may be made, negotiated and awarded without public bidding or receipt of bids if the services to be provided will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

WHEREAS; adequate monies have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that Ronald C. Petrics C.P.A. be, and the same, is hereby appointed auditor for the year 2012.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: **WARSHANY**

Seconded by: **KIRKLAND**

Roll Call Vote:

Ayes: **5** **WARSHANY, KIRKLAND, FLANNERY, HOGAN & SPEAR**
Nays: **0**
Absent: **0**
Abstain: **0**

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Twp. on the **7th** day of **MARCH**, 2012.

Joseph D. Szewak Clerk

3/7/12

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 2 MANALAPAN TOWNSHIP APPOINTING JOHN MARINI FIRE DISTRICT ADMINISTRATOR FOR THE YEAR 2012

WHEREAS, The Board of Fire Commissioners of Fire District No.2 Manalapan Township is statutorily authorized to appoint professional staff to insure the orderly and proper functioning of the fire district; and

WHEREAS, The Board of Fire Commissioners believe that it is necessary and desirable to appoint an administrator to be primarily responsible for the day to day business operations and administration of the fire district; and

WHEREAS, John Marini has the requisite knowledge and experience to deal with the complex problems associated with the delivery of fire prevention/fire suppression services including the purchasing of supplies, and equipment, personnel administration and the maintenance and repairs of apparatus and equipment; and

WHEREAS, adequate funds have heretofore been appropriated in the fire district budget to fund said position

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Board of Fire Commissioners of Fire District No. 2, Township of Manalapan that John Marini is hereby appointed to the position of Fire District Administrator for a period of one year, commencing on March 1, 2012 and terminating, unless otherwise renewed and extended, on February 29, 2012.

BE IT FURTHER RESOLVED, That the compensation to be paid to John Marini for services rendered to the Board of Fire Commissioners on a part time basis is hereby fixed at \$14,737.00 per annum.

Moved By: WARSHANY

Seconded By: KIRKLAND

Roll Call Vote:

Ayes: 5 Nays: 0 Abstain: 0 Absent: 0

WARSHANY, KIRKLAND, FLAUNERY, HOGAN & SPEVAK

Certified to be a true copy of a Resolution duly adopted by the Board of Fire Commissioners of Fire District No. 2, Township of Manalapan on the 7th day of MARCH, 2012.

Joseph J. Spevak Clerk

3/7/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING
KATHERINE A. LARSON BOARD BOOKKEEPER**

WHEREAS; The Board of Fire Commissioners has been advised by the Board's auditor that it is necessary and desirable for the Board to engage the services of a fully qualified and experienced bookkeeper to assist in the preparation and maintenance of the Board's books and financial records; and

WHEREAS; Ms. Katherine A. Larson of 2366 Woodbine Lane Toms River, New Jersey is fully qualified and has the necessary training and experience to render the professional services required of a bookkeeper to a public agency; and

WHEREAS; Adequate funds exist in the current fire district budget to fund the position hereby created.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that Kathe for the year 2012.

BE IT FURTHER RESOLVED That the rate of compensation is hereby established at \$17,365.00 per annum.

BE IT FURTHER RESOLVED that a certified true copy of this Resolution be forwarded to Ms. Larson by the Clerk of the Board.

Moved by: **KIRKLAND** Seconded by: **FLANNERY**

Roll Call Vote:

Ayes: **5** Nays: **0** Absent: **0** Abstain: **0**
KIRKLAND, FLANNERY, WARSHAW, HOGAN & SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners
Fire District No.2 Manalapan Township on the **7th** day of **MARCH**, 2012.

Joseph Spevak, Clerk

3/7/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING
OFFICERS FOR THE YEAR 2012 AND FIXING COMPENSATION.**

WHEREAS; The Board of Fire Commissioners is authorized by statute to appoint and employ such staff and personnel as it deems necessary for the orderly conduct of fire district business; and

WHEREAS; Funds adequate to pay the compensation established hereby for the various positions established hereby have been appropriated in the current or previously approved budgets of the fire district.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following identified individuals be, and the same are hereby appointed to the following positions within the fire district for the year 2011:

NAME	POSITION	ANNUAL SALARY
Richard Primiano	Engineer	\$ 4,662.00
Stanley Sorcher	Asst. Engineer	\$ 4,662.00
Timothy Kirkland <i>Patrick Flannery</i>	Building Maintenance	\$ 4,662.00
Adam Kearney	Training Officer	\$ 2,534.00
Peter Hall	I.T. Officer	\$ 9,681.00

BE IT FURTHER RESOLVED that certified true copies of this resolution be forwarded to each of the above identified individuals by the Clerk of the Board.

Moved by: *WARSHANY*

Seconded by: *KIRKLAND*

Roll Call Vote:

Ayes: *5* Nays: *0* Absent: *0* Abstain: *0*

WARSHANY, KIRKLAND, FLANNERY, HOGAN & SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.2 Manalapan Township on the *7th* day of *MARCH*, 2012.

Joseph D. Spevak, Clerk

3/7/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING
JOSEPH D. YOUSOUF, ESQ. BOARD ATTORNEY FOR THE
YEAR 2012**

WHEREAS; The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

WHEREAS; N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

WHEREAS; N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS; Joseph D. Yousouf is a duly licensed attorney admitted to the practice of law in the State of New Jersey.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that a contract for professional services be and the same is hereby awarded to Joseph D. Yousouf Esq. for the year 2012.

BE IT FURTHER RESOLVED that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: WARSHAWY Seconded by: FLANNERY
Roll Call Vote: WARSHAWY, FLANNERY, KIRKLAND, HOGAN & SPEWAK
Ayes: 5 Nays: 0 Absent: 0 Abstain: 0

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on the 7th day of MARCH 2012.

Joseph D. Spevak Clerk

PROFESSIONAL SERVICES AGREEMENT

This Agreement, entered into this 7th day of March, 2012, by and between the **Board of Fire Commissioners, Fire District No.2 Manalapan Township**, hereinafter referred to as the "Board" and **Joseph D. Youssouf, Esquire, P.O. Box 809 137 Route 9 South Manalapan, New Jersey 07726** hereinafter referred to as "Attorney":

WITNESSETH:

1. The Board hereby retains the Attorney to provide legal services to it for the year commencing March 1, 2012 and terminating February 28, 2013, and the attorney agrees to provide such legal services as he is directed to provide by the Board.
2. Adequate funds have been appropriated in the current budget of the Board for the purpose of retaining the services of an attorney, and the amount to be paid hereunder shall not exceed the funds budgeted therefore.
3. The Board hereby agrees to compensate the Attorney as follows for the service performed by him:
 - A. Attendance at meetings, \$500.00 per meeting whether agenda, regular or special.
 - B. All other services including research, litigation, telephone conferences with Board members or secretary, preparation of resolutions, \$150.00 per hour.
4. In addition to the fees specified above, the Board agrees to pay all costs and expenses advanced by the attorney for filing fees, costs and other out of pocket expenses as the need may arise.
5. All payments to be made hereunder shall be made upon submission of an itemized voucher specifying the services rendered and the date upon which such services were rendered on such forms as may be provided by the Board.
6. ***Statutorily required affirmative action clause:***

The attorney and the Board hereby incorporate all mandatory language of subsection 3.4(A) and the mandatory language of Section 5.3 of the Regulations Promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127 as

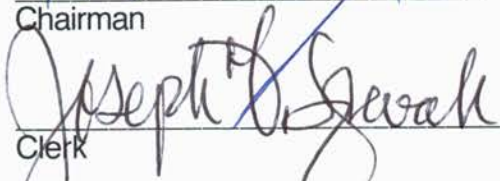
amended and supplemented, and the attorney agrees to comply fully with the terms, provisions and conditions of said subsections.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date set forth above.

Board of Fire Commissioners
Fire District No. 2 Manalapan Township



Chairman



Clerk



Joseph D. Youssof, Esq.

PROFESSIONAL SERVICES AGREEMENT

This Agreement, entered into this 7th day of March, 2012, by and between the **Board of Fire Commissioners, Fire District No.2 Manalapan Township**, hereinafter referred to as the "Board" and **Joseph D. Youssouf, Esquire, P.O. Box 809 137 Route 9 South Manalapan, New Jersey 07726** hereinafter referred to as "Attorney":

WITNESSETH:

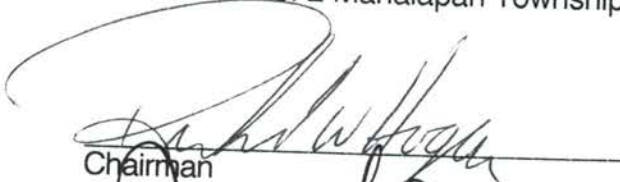
1. The Board hereby retains the Attorney to provide legal services to it for the year commencing March 1, 2012 and terminating February 28, 2013, and the attorney agrees to provide such legal services as he is directed to provide by the Board.
2. Adequate funds have been appropriated in the current budget of the Board for the purpose of retaining the services of an attorney, and the amount to be paid hereunder shall not exceed the funds budgeted therefore.
3. The Board hereby agrees to compensate the Attorney as follows for the service performed by him:
 - A. Attendance at meetings, \$500.00 per meeting whether agenda, regular or special.
 - B. All other services including research, litigation, telephone conferences with Board members or secretary, preparation of resolutions, \$150.00 per hour.
4. In addition to the fees specified above, the Board agrees to pay all costs and expenses advanced by the attorney for filing fees, costs and other out of pocket expenses as the need may arise.
5. All payments to be made hereunder shall be made upon submission of an itemized voucher specifying the services rendered and the date upon which such services were rendered on such forms as may be provided by the Board.
6. ***Statutorily required affirmative action clause:***

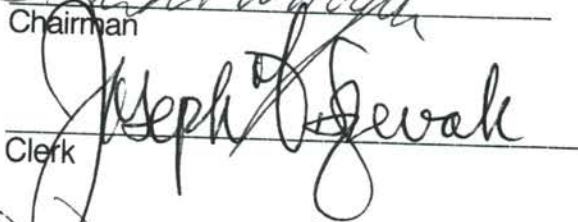
The attorney and the Board hereby incorporate all mandatory language of subsection 3.4(A) and the mandatory language of Section 5.3 of the Regulations Promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127 as

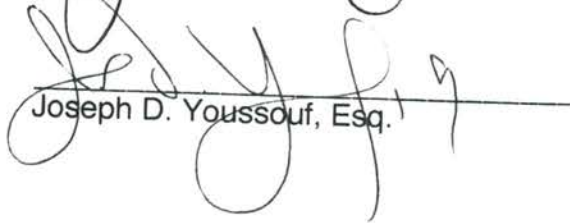
amended and supplemented, and the attorney agrees to comply fully with the terms, provisions and conditions of said subsections.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date set forth above.

Board of Fire Commissioners
Fire District No. 2 Manalapan Township


Chairman


Clerk


Joseph D. Youssouf, Esq.

FIRE PROTECTION AGREEMENT

THIS AGREEMENT dated this 7th day of March, 2012 by and between the Board of Fire Commissioners, Fire District No. 2, Township of Manalapan, County of Monmouth and State of New Jersey hereinafter designated as the "Board", and the Manalapan Township Volunteer Fire Company No. 1 hereinafter designated as the "Company".

WITNESSETH:

WHEREAS; the Board of Fire Commissioners, is a duly constituted public agency organized pursuant to the provisions of N.J.S.A. 40A:14-70 et. seq.; and

WHEREAS; N.J.S.A. 40A:14-70.1.b. authorizes a Board of Fire Commissioners to contract with a volunteer fire company for the purpose of providing fire protection services upon such terms and conditions as shall be deemed proper; and

WHEREAS; the Company is a duly constituted nonprofit corporation organized pursuant to the laws of the State of New Jersey for the purpose of fire suppression/fire protection services; and

WHEREAS; the parties hereto desire to enter into a contract to define the rights, duties and responsibilities of each regarding the furnishing of fire protection services to the residents of the fire district.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. **TERM:** This Agreement shall have a one year duration commencing on March 1, 2012 and terminating, unless otherwise renewed and extended on February 28, 2013.

2. **DUTIES:** The Company covenants and agrees to provide fire protection/fire suppression services to all persons and property situate within the borders of Fire District No. 2, Manalapan Township, Monmouth County, New Jersey and to provide said fire services seven days per week, 24 hours per day, in accordance with any and all applicable rules, regulations, standards and laws of the State of

New Jersey and any administrative agency having the necessary and proper jurisdiction to prescribe rules and regulations regarding the conduct of fire fighting services. The Company shall operate and utilize any and all equipment and apparatus supplied by the Board for the purposes of fire suppression in accordance with such rules and regulations as may be adopted by the Board. The Company shall provide such personnel as may be available for the purposes specified herein. The members of the Company shall be under the supervision and control of the Board and in performing fire duty shall be deemed to be exercising a governmental function.

3. **BUILDING USE**: The Company does hereby specifically grant to the Commissioners the right to use the public meeting room for holding meetings, both public and executive sessions, and to use the building as a polling place for such elections as may be required to be held within the District, subject only to the requirement that the Commissioners notify the Company in advance of their intention to use the building for such purposes and also subject to the requirement that such use will not interfere with normal operations of the fire company. The Company hereby leases to the Board the equipment bays and office space for the purpose of equipment and apparatus storage and the conduct of fire district business activities.

4. **CONSIDERATION**: The Board shall pay the Company, as and for consideration for the promises and covenants contained herein the sum of **\$109,566.00** for the year 2012. All payments hereunder shall be rendered in four equal installments and shall be due and payable on January 2nd, April 1st, July 1st and October 1st of each year covered by the terms of this Agreement.

5. **MAINTENANCE AND REPAIR**: The Commissioners shall be responsible for the payment of all costs for the maintenance and repair of all fire fighting equipment and apparatus in accordance with the budget adopted by the Board of Fire Commissioners at the annual referendum.

6. **INSURANCE**: The Commissioners shall provide, at no cost or expense to the individual members of the Volunteer Fire Company, such insurance as may be legally required, including but not limited to comprehensive liability, workers compensation and life insurance and shall fund the Length of Service Awards program approved by the voters.

7. **UTILITIES AND BUILDING MAINTENANCE**: The Company shall be

responsible for the maintenance of the fire house and shall make all utility payments for telephone, electricity and natural gas.

8. **ANNUAL ACCOUNTING:** The Company shall provide an annual accounting of all public monies received and expenditures made by it to the Board.

9. **SAVINGS CLAUSE:** The terms and provisions of this Agreement are subject to such limitations as may be imposed upon either of the parties by statute or ordinance. Should any provision of this Agreement be ruled invalid by a court of competent jurisdiction, such ruling, shall not affect the remaining provisions of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers and representatives on this 7th day of March, 2012.

Manalapan Township Fire District No.2


Chairman


Clerk

Manalapan Township Volunteer Fire Co. No.1


President


Secretary

FIRE PROTECTION AGREEMENT
ENGLISHTOWN FIRE DEPARTMENT

WHEREAS; the Board of Fire Commissioners of Fire District No. 2, Township of Manalapan desires to contract with the Englishtown Fire Department for the provision of first response fire protection services to a portion of Manalapan Township; and

WHEREAS; N.J.S.A. 40A:14-26 authorizes the establishment of a contractual relationship between a Fire District and a Volunteer Fire Co. located in a contiguous municipality to insure the provision of first response fire protection services and permits payment therefore.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein it is hereby agreed as follows:

1. Fire Suppression Services:

The Englishtown Fire Department will provide first response fire suppression services on a 24 hour per day, seven day per week 24 hours per day basis to the hereinafter described area of Manalapan Township. All services rendered by the Englishtown Fire Department will be rendered with the greatest efficiency and care possible and in compliance with all applicable rules, regulations and standards governing fire suppression activities.

In addition to first response services specified above, the Englishtown Fire Department does hereby covenant and agree to provide fire protection in the form of "mutual aid and assistance" to the remaining portion of Fire District No. 2, Township of Manalapan. Said mutual aid and assistance will be provided at no additional cost to the Board of Fire Commissioners of Fire District No. 2, Township of Manalapan. All structural fires in District No. 2 will be dual toned to insure adequate manpower.

2. That portion of Manalapan Fire District No. 2 to be serviced on a first response basis by the Englishtown Fire Department is described as follows:

a. Beginning at the boundary line between the Borough of Englishtown and

the Township of Manalapan on County Route 522 and proceeding in a southeasterly direction along said road to the intersection of County Route 522 and Taylors Mill Road; thence in a southwesterly direction across Country to the location of the Yorktown Club on County Route 527, and Dye Grove Road; thence proceeding in a westerly direction to the intersection of Iron Ore Road, alternate Route 527, and Dye Grove Road; thence following Dye Grove Road in a westerly direction to the border between Middlesex County and Monmouth County; thence proceeding in a northeasterly direction along said border to Pension Road; thence in a southerly direction along Pension Road to its intersection of Corner Road; thence in a westerly direction along said road to the border of the Borough of Englishtown and the Township of Manalapan; thence in a southerly direction along said border to the starting point of this description at County Route 522.

3. Term: This agreement shall remain in full force and effect for a period of **one (1)** years commencing March 1, 2012 to February 28, 2013.

4. Consideration: The Board of Fire Commissioners of Fire District No. 2, Township of Manalapan shall pay as consideration for the services to be rendered by the Englishtown Fire Department the sum of **\$37,975.00** for the term of this contract. Payments shall be rendered to the Englishtown Fire Department in two equal installments per year with the first installment being due and payable upon receipt by Manalapan Township Fire District No. 2 of the first payment of tax proceeds from Manalapan Township; the second installment shall be due and payable upon the payment of the third installment of tax receipts by Manalapan Township.

Dated:

March 7, 2012



CHAIRMAN, F.D. NO. 2, MANALAPAN TWP.

Dated:

March 7, 2012



PRESIDENT, ENGLISHTOWN FIRE DEPT.

Gear Report

March 7, 2012

- E. Sacks and J. Higgins fitted for new gear
- Would like to purchase new gear for E. Sacks
- Per George Kline Sales, gear company, gear prices will change at the end of March 2012; NJ State discount rate will change. New prices unknown as of now.
- Went through all gear to check MFG. date. Per NFPA, all gear older than 10 years can NOT be used. Per manufacturer, all harnesses older than 5 years can NOT be used

Equipment	Active (in lockers)	Spare (in upstairs closet)
<i>Pants (10 yrs.)</i>	9	10
<i>Jackets (10 yrs.)</i>	11	11
<i>Harnesses (5 yrs.)</i>	7	1

Respectively submitted,



Elliot Belote

OATH OF OFFICE

I Timothy Kirkland do solemnly swear or affirm that I will support
The Constitution of the State of New Jersey and that I will bear true
allegiance to the same and the governments established in the United
Sates and in this State, under the authority of the people, so help me
God.

I do further solemnly swear or affirm that I will impartially and justly
perform all the duties of the office of Fire Commissioner Fire District
No.2 Manalapan Township, according to the best of my ability. So help
me God.

Signature 

Date: March 6, 2012

OATH OF OFFICE

I JOSEPH SPURAK do solemnly swear or affirm that I will support
The Constitution of the State of New Jersey and that I will bear true
allegiance to the same and the governments established in the United
Sates and in this State, under the authority of the people, so help me
God.

I do further solemnly swear or affirm that I will impartially and justly
perform all the duties of the office of Fire Commissioner Fire District
No.2 Manalapan Township, according to the best of my ability. So help
me God.

Signature

Joseph Spurak

Date: March 6, 2012

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2

P.O. BOX 54
TENNET, NEW JERSEY 07763

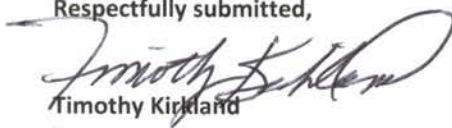
Bill List
Monthly Meeting March 7, 2012

ADP	9,729.03
Auto King Parts & Supplies	246.93
Belasco Petroleum	2,076.85
Cablevision	149.80
Carolyn Flannery	150.00
Charles Sacco	67.41
Continental Fire & Safety	296.68
Cooper Electric Supply Co.	38.93
Diamond Electronics	105.00
Document Solutions	45.00
Elliott Belote	67.41
Engsihtown Automotive, Inc.	38.95
Fire & Safety Services, LTD	118.48
First Priority Emergency Vehicles, Inc.	1,299.89
Freehold Ford	1,236.99
Gordons Corner Water Co.	3,777.84
Gus's Diner	78.51
Hunter Jersey Peterbilt	1,879.62
Jeffrey LoSacco	877.00
John Marini	67.41
Joseph Spevak	67.41
Maryann Marini	150.00
Millhurst Mills, Inc.	625.00
Monmouth County Treasurer	69.00
Netlink	1,180.00
Patrick Flannery	67.41
Richard Hogan	67.41
Roy Press Printers	425.00
Standard Security Life Insurance Company of New York	5,574.94
Staples	84.99

State of NJ Public Employees Retirement System	9,535.00
The Star-Ledger	187.44
Verizon	142.74
Verizon Wireless	1,558.31
WithumSmith & Brown	4,288.00

TOTAL \$ 46,370.38

Respectfully submitted,



Timothy Kirkland
Treasurer

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT

Charles B. Sampson
Superintendent
Administration Building
11 Pine Street
Englishtown, New Jersey 07726



(732) 792-7300 ext. 8538
Fax (732) 446-9126

February 14, 2012

Joe Spevak
Secretary
5 Sweetmans Lane
Manalapan, NJ 07726

Dear Joe Spevak:

I am writing because we need your help.

The Freehold Regional High School District is engaging in an exciting project to focus the exceptional talent, innovative thinking, and tireless efforts of our teachers, students, and community members into a strategic plan. As the shrinking globe brings our students into ever-closer contact with the rest of the world, we find that there is no other way to prepare these young men and women to be the leaders of tomorrow but to declare our mission, and map our paths toward realizing it. We believe that there is no end to the good that we can achieve if we point all of our talent, thinking, and efforts in the same direction through this process.

Our strategic planning steering committee has already built a framework for the plan. The framework, which considered input from hundreds of community members like you, includes a new mission statement, three ambitious goals, and eight broad strategies. You can see the framework on Compass, our strategic planning web site < <http://compass.frhsd.com> >.

We now enter the most pivotal phase of this planning process. Teams of students, community members, and district staff must now build the action plans beneath each of our eight strategies. They must decide upon the specific projects and programs, and determine appropriate targets for each, as we move toward implementing our plan over the next five years.

Our action planning can only ring truer, only bring us closer to fulfilling our mission, with your contributions. I invite you to participate in the process, to join this action planning effort.

Action planning teams will work online and meet in person throughout the spring to plant the guideposts down the roads that our eight strategies represent. After reviewing the strategies on our web site, please click on the "Participate" link on our strategic planning web site or email me at csampson@frhsd.com if you would like to enlist in this effort to shape the future of our district.

I look forward to hearing from you. Together, we will build upon a long tradition of excellence in education to help our students realize the enormous potential that each and every one of them brings to school every single day.

Together, we will show Freehold Regional to be a model district in New Jersey, in the nation, and across the world.

Thank you,

Charles Sampson

Superintendent of Schools



WithumSmith+Brown, PC
Certified Public Accountants and Consultants

1144 Hooper Avenue
Suite 202
Toms River, New Jersey 08753 USA
732 341 8728 . fax 732 341 8787
www.withum.com

Additional Offices in New Jersey,
New York, Pennsylvania, Maryland,
Florida, and Colorado

February 7, 2012

Manalapan Fire Commissioners,
District No. 2
P.O. Box 54
Tennent, NJ 07763

We are pleased to confirm our understanding of the services we are to provide Manalapan Fire Commissioners, District No. 2 for the years ended December 31, 2011 and 2010. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of the Manalapan Fire Commissioners, District No. 2 as of and for the years ended December 31, 2011 and 2010. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Manalapan Fire Commissioners, District No. 2's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Manalapan Fire Commissioners, District No. 2's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited.

1) Management's Discussion and Analysis

We have also been engaged to report on Supplementary information other than RSI that accompanies Manalapan Fire Commissioners, District No. 2's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

- 1) Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget to Actual
- 2) Schedules of Improvement Authorizations – Capital Fund



3) Schedule of Deferred Charges to Future Taxation - Capital Fund

The following other information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will not provide an opinion or any assurance.

- 1) Roster of Officials
- 2) Statistical Data

Audit Objectives

The objective of our audits are the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. Our audits will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Manalapan Fire Commissioners, District No. 2 and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, contracts agreements and grants, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on control and compliance will include a statement that the report is intended solely for the information and use of management, the body or individual charged with governance, other within the entity and specific legislative or regulatory bodies and is not intended to be and should not be used by anyone other than these specified parties. If during our audit we become aware that Manalapan Fire Commissioners, District No. 2 is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. As part of the audits, we will assist with preparation of your financial statements and related notes. You are responsible for making all management decisions and performing all management functions relating to the financial statements and related notes and for accepting full responsibility for such decisions. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you are required to designate an individual with suitable skill, knowledge, or experience to oversee any non-audit services we provide and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities, to help ensure that appropriate goals

and objectives are met; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Manalapan Fire Commissioners, District No. 2 and the respective changes in financial position, where applicable, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for ensuring that management and financial information is reliable and properly recorded. Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to present the supplementary information with the audited financial statements OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to

acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audits and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audits, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Manalapan Fire Commissioners, District No. 2's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audits will not be to provide an opinion on overall compliance and we will not express such an opinion our report on compliance issued pursuant to *Government Auditing Standards*.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in servicing your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service

providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to The Division of Local Government Services; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of WithumSmith+Brown and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to The Division of Local Government Services or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of WithumSmith+Brown personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by The Division of Local Government Services. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to the destroying the audit documentation.

We expect to begin our audit when directed by the district and to issue our reports within a reasonable time thereafter. Ronald C. Petrics is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs such as report reproduction, word processing, postage, travel, copies, telephone, etc. except that we agree that our gross fee, including expenses, will not exceed \$17,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2010 peer review report accompanies this letter.



We appreciate the opportunity to be of service to Manalapan Fire Commissioners, District No. 2 and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Ronald C. Petrics, CPA, RMA
Partner
WithumSmith+Brown, PC

RESPONSE:

This letter correctly sets forth the understanding of the Manalapan Fire Commissioners, District No. 2.

By: _____

Title: chairman _____

Date: 3/7/12 _____

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) WithumSmith+Brown	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	<input checked="" type="checkbox"/> Exempt payee
	Address (number, street, and apt. or suite no.) 1144 Hooper Avenue, Suite 202 City, state, and ZIP code Toms River, NJ 08753 List account number(s) here (optional)	Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

Employer identification number									
2	2	-	2	0	2	7	0	9	2

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶ <i>Ronald C. Petrus</i>	Date ▶ <i>2/7/12</i>
------------------	--	----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

SYSTEM REVIEW REPORT

December 2, 2010

To the Shareholders of
WithumSmith+Brown, PC
and the National Peer Review Committee of the AICPA

We have reviewed the system of quality control for the accounting and auditing practice of WithumSmith+Brown, PC (the firm) applicable to non-SEC issuers in effect for the year ended June 30, 2010. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of WithumSmith+Brown PC applicable to non-SEC issuers in effect for the year ended June 30, 2010, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. WithumSmith+Brown, PC has received a peer review rating of *pass*.

Olsen Thielen & Co., Ltd.

Olsen Thielen & Co., Ltd.

NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

02/03/03

Taxpayer Identification# 222-027-092/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.


Additionally, please note that State law (Public Law 2001, c.134) requires all contractors and subcontractors with State agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609) 292-1730.

I wish you continued success in your business endeavors.

Sincerely,


John E. Tully, CPA
Acting Director

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE
FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

WITHUMSMITH + BROWN, A PROFESSIONAL CORP

TAXPAYER IDENTIFICATION#:

222-027-092/000

ADDRESS:

100 OVERLOOK CENTER
PRINCETON NJ 08540

EFFECTIVE DATE:

03/21/74

FORM-BRC(08-01)

TRADE NAME:

SEQUENCE NUMBER:

0066144

ISSUANCE DATE:

02/03/03


Acting Director

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address

NEW JERSEY STATE LICENSE

**State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs**

THIS IS TO CERTIFY THAT THE
Board of Accountancy

HAS REGISTERED

**WithumSmith+Brown
LEONARD H SMITH
5 Vaughn Drive
Princeton, NJ 08540**

FOR PRACTICE IN NEW JERSEY AS A(N): Firm Registration

05/06/2009 TO 06/30/2012
VALID

20CB00149600
LICENSE/REGISTRATION/CERTIFICATION #


Signature of Licensee/Registrant/Certificate Holder


DIRECTOR

TRANSMISSION VERIFICATION REPORT

TIME : 03/28/2012 14:35
NAME :
FAX :
TEL :
SER.# : BROG6J512501

DATE, TIME	03/28 14:35
FAX NO./NAME	16099847388
DURATION	00:00:16
PAGE(S)	01
RESULT	OK
MODE	STANDARD ECM

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNENT, NEW JERSEY 07763**

March 28, 2012
BUREAU of AUTHORITY REGULATION
P.O. BOX 803
TRENTON, N.J. 08625

Fax#
1-609-984-738

Township of Manalapan
Fire District No. 2

**Fire Election
February 18, 2012**

VOTING AUTHORITY



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 803
TRENTON, NJ 08625-0803

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

RICHARD E. CONSTABLE, III
Acting Commissioner

March 8, 2012

Board of Commissioners
Manalapan Township Fire District No. 2
P.O. Box 54
Tennent, NJ

Dear Commissioners:

Attached is a copy of a blank 2012 Fire District Budget Election Results Certification form that was sent to the Commissioners on February 18, 2012. As of March 8, 2012 the Bureau of Authority Regulation has not received these results. Please complete and submit to the Bureau as soon as possible.

The Division requires this information for several reasons; the most important being the amount to be raised by taxation must be certified to your municipality.

Please mail the results to the Division as soon as possible and, if possible, please fax also. Our fax number is (609) 984-7388.

Our phone number if you have any questions is (609) 984-0132.

Thank you for your assistance.

Sincerely,

Thomas H. Neff, Director

By:

Marc H. Pfeiffer, Deputy Director
Division of Local Government Services

MP:se
FDLAELECRSLTS
Enc.



2012 FIRE DISTRICT BUDGET ELECTION RESULTS CERTIFICATION

Municipality:	MANALAPAN	Fire District #:	2
County:	MONMOUTH		

2012 ADOPTED BUDGET	
Amount to be Raised by Taxation	\$ 1,057,156.00
Tax Rate Per Hundred	\$ 0.047
Total Yes Votes	# 30
Total No Votes	# 1

OTHER REFERENDUM QUESTIONS

	Levy Cap Referendum (N.J.S.A. 40A:45-45.1 et seq.)	Initial LOSAP N.J.S.A. 40A:14-183 et seq.)	CAPITAL PROJECTS (N.J.S.A. 40A:14-84 AND 85)		
			Capital #1 Description of Project:	Capital #2 Description of Project:	Capital #3 Description of Project:
Amount	\$	\$	\$	\$	\$
Total Votes	#	#	#	#	#
Total "Yes" Votes	#	#	#	#	#
Total "No" Votes	#	#	#	#	#
% of Yes Votes	%	%	%	%	%

It is hereby certified that the above information complies with the requirements of law and regulation pursuant to N.J.A.C. 5:31-2.4(b),(c) and (d).

Signed Certification:	<i>Joseph F. Spevak</i>	Date:	3/19/12
Printed Name:	JOSEPH F. SPEVAK		
Telephone #:	732-780-0234	Fax #:	732-462-2523
Cell Phone #:	732-620-0573		
E-mail:			

Please include a copy of the Fire District Election Ballot with the Election Results submission. We appreciate your timely assistance in providing these results.

Please return the results to the Division by February 23, 2012, by fax to 609-984-7388, or e-mail to dlgs@dca.state.nj.us, or by mail to:

Bureau of Authority Regulation
P.O. Box 803
Trenton NJ 08625

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNENT, NEW JERSEY 07763

March 28, 2012

BUREAU of AUTHORITY REGULATION
P.O. BOX 803
TRENTON, N.J. 08625

Fax#
1-609-984-7380

Township of Manalapan
Fire District No. 2

Fire Election
February 18, 2012

VOTING AUTHORITY

No 029

This certificate must be handed to the Election Officer
in charge of the voting machines in order to vote.

BOARD OF FIRE COMMISSIONERS

Joseph F. Spevak, Clerk

Fax# 732-462-2523

JOE SPEVAK cell# 732-620-0573

I spoke to
M. Goussard
on 3/28/12
at 2 pm
he will fax
copy of Ballot
that tax payers
made in voting
Machine to
today

Trenton

STATE OF NEW JERSEY }
 COUNTY OF ESSEX } SS

MANALAPAN TOWNSHIP FIRE DISTRICT NO. 2
 NOTICE OF BUDGET ADOPTION AND ANNUAL REFERENDUM

TAKE NOTICE: After a Public Hearing held on January 4, 2012 the following budget was adopted by the Board of Fire Commissioners for the year 2012:

OPERATING APPROPRIATIONS:	
CURRENT OPERATIONS:	\$ 887,441.00
EXPENSES:	
a. Debt Services	\$ 186,895.00
b. Total Capital Improvements	\$ 123,000.00
c. Reserve For Future Capital Outlays	\$ 53,000.00
d. Length of Service Award Program	\$ 50,000.00

TOTAL APPROPRIATIONS: \$1,312,336.00

Total revenues and fund balance utilized to defray taxation: \$ 255,180.00

AMOUNT TO BE RAISED BY TAXES: \$1,057,156.00

TAKE FURTHER NOTICE: The annual election for the office of Fire Commissioner and Budget Referendum will be held on February 18, 2012. The polls will be open between the hours of 2:00 p.m. and 9:00 p.m. and the polling place will be the Manalapan Township Volunteer Fire Company No. 1, Firehouse Sweetmans Lane, Manalapan, New Jersey.

1/31/2012

Richard Hogan, Chairman

TOR _____ \$97.44

Samuel Morales
 According to law, on his/her oath sayeth that
 CLERK _____ of the
 County of Essex, and that the notice, of
 is a copy, was published in said paper
 day of January
 n for _____
 t once in each _____

Sworn to and subscribed
 before me this and
 day of February, 2012
Richard Hogan
 NOTARY PUBLIC of NEW JERSEY

